



## CANDIDATE PERMISSION FORM: Certificate collection

Summer 2023

The normal arrangements for collecting certificates are, collect from reception during school hours.

If you are unable to collect certificates in this way, and would like to nominate a representative to collect them on your behalf please complete the form below.

Candidate name			
I give permission for my representative: <i>insert name of representative</i> here to collect certificates on my behalf. I confirm that my representative will provide <b>photographic ID</b> on collection and will sign to confirm collection and that my personal details and grades are correct.			
Candidate signature		Date	

Your representative may bring a completed copy of the form with them and hand it to school staff at Reception.

*(If you are unable to print out the form then please copy the details of the form above onto a piece of paper, complete the required sections, and your representative can give this to school Reception staff.)*